



**MADURAI KAMARAJ UNIVERSITY**

*(University with Potential for Excellence)*

**DIRECTORATE OF DISTANCE EDUCATION**



E-mail : mkudde@mkudde.org

Website : mkudde.org.

Palkalai Nagar

Madurai – 625 021

Date: 18.03.2019

**DEPARTMENT OF JOURNALISM AND  
MASS COMMUNICATION**

**TRAINING PROGRAMME FOR SECOND YEAR B.A. (JMC)**

**Subject : Reporting, Editing & News Production**

Dear Student,

Greetings.

The Practical Training Programme for the students of Second Year B.A. Journalism and Mass Communication (Enrolment Number beginning with 16A, 17A, 18A, 16C, 17C and 18C Series) and other absentees during the previous years in the subject, **Reporting, Editing and News Production (UJMCTP1)** is scheduled to be held at MADURAI centre as follows:

<b>CENTRE</b>	<b>VENUE</b>	<b>DATES</b>
<b>MADURAI</b>	The Seminar Hall, PG Block Directorate of Distance Education Palkalainagar Madurai Kamaraj University Madurai-625 021.  Ph : 0452-2459185 0452-2458471-580, 504	02.04.2019 (Tuesday) to 07.04.2019 (Sunday)

The Training Programme will be held for a period of **SIX DAYS**. This programme is compulsory for all the students. Students who fail to participate in this Programme will lose the opportunity to attend the practical examination. Marks for the practical examination will be awarded to the students on the basis of their performance in the programme.

**The students may please note that the Training Programme for II Year will be conducted only once in a year. So you are requested to attend the programme without fail.**

Students have to mention the **details of Second Year B.A. (JMC) Practical Paper - (UJMCTP1) in the University examination application form of the year.** Old students must submit filled in Exam Application form with necessary fee and documents addressing to the Additional Controller of Examinations, D.D.E., for getting the Marks Statement.

The students who are coming to attend the training Programme should pay the Programme fee Rs.2000/- on online in favour of the Director, DDE through SBI-I collect method and submit the receipt to the Co-ordinator on the first day of the Programme.

Students who have paid the **tuition fees alone eligible to attend the programme** and they should bring the evidence of payment and also Admission Card and Identity Card for verification while attending the Practical Training Programme without fail. Programme schedule will be issued to the students at the venue.

Students are requested to attend the training programme without fail.

With best wishes.

**Dr.P. RAJENDRAN**  
Academic Co-ordinator  
Dept. of Journalism & Mass Communication  
(9486302381)

**Dr.J.VIJAYADURAI**  
Director  
Directorate of Distance Education

**Contact Phone and Cell Numbers:**  
DDE Office : 0452-2458471 Extn.504  
Academic Co-ordinator : 0452-2458471 - 580  
Cell : 9486302381

## **Important Instructions to the Students**

Students are expected to adhere to the following guidelines:

1. Attendance is compulsory throughout the programme. The defaulters have to appear in the next programme. Attendance will be taken in the forenoon and afternoon on all the **seven days** of the programme. **If any one is found absent / nuisance he / she will not be permitted to write the Practical Test and will be marked 'absent' in the practical examination. On the last day of the programme, Attendance Certificate will be used for attending the programme.**
2. The programme will be held from 10.00 a.m. to 5.00 p.m. with lunch break between 1.00 p.m. to 2.00 p.m. The morning and evening sessions will be devoted to lectures followed by practical training, given by experienced media professionals.
3. Bring any still camera and video camera with all accessories for taking photos and shooting video film during the training programme.
4. Study visits will be arranged to various media organisations during the programme, depending upon permission by the Institute / Organisation.
5. Based on the Syllabus of Reporting, Editing and News Production and the special lectures given during the training programme, a three hour practical test (UJMCTP1) will be conducted on the last day of the programme. **Out station students are requested to arrange their departure after 6.00 p.m. on the last day.**
6. **Students should avoid to use the cell phones and unnecessary gossips during the class hours and also they should maintain discipline in the classroom.**

### **Regarding Accommodation**

**The Students attending the training programme should make their own arrangements for boarding and lodging during the period of the training programme.** However, accommodation may be possible on conditions of availability of rooms and permissions of authorities at University Faculty Guest House.

## Performance and Evaluation

The course content of the Training Programme includes assignments and a written test. The overall performance of the students will be evaluated on the basis of these criteria.

The students are expected to submit the following assignments in **Computer types** form on the **Third Day** of the training programme without fail.

1. A nicely prepared photo album consisting of minimum 5 news valued photos (Maxi size) with caption and describing the news features in about 10 lines. **The Photos must be taken only during the training programme.**
2. Making a documentary film at the time of the practical training programme which would be evaluated by a group of media experts.

Allotment of marks for the practical examination as follows :

	<b>Max. Marks</b>
1. Preparing a new story for a recent any event occurred in India in about 5 pages.	10
2. Preparing an Advertising copy for any cosmetic products	10
3. A script for a radio programme in about 4 pages	10
4. Practical Test (3 Hours)	70
<b>Total Marks</b>	<b>100</b>

**The Minimum marks for Passing is 50.**



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Madurai – 625 021

Date: 18.03.2019

**DEPARTMENT OF JOURNALISM AND  
MASS COMMUNICATION**

**TRAINING PROGRAMME FOR THIRD YEAR B.A. (JMC)**  
Subject : Photography and Audio Production

Dear Student,

Greetings.

The Practical Training Programme for the students of Third Year B.A. Journalism and Mass Communication (Enrolment Number beginning with 15A, 16A, 17A, 15C, 16C, and 17C Series) and other absentees during the previous years in the subject, **Photography and Audio Visual Production (UJMCTP2)** is scheduled to be held at MADURAI centre as follows:

CENTRE	VENUE	DATES
MADURAI	The Seminar Hall, PG Block Directorate of Distance Education Palkalainagar Madurai Kamaraj University Madurai-625 021.  Ph : 0452-2459185 0452-2458471-580, 504	26.03.2019 (Tuesday) to 31.03.2019 (Sunday)

The Training Programme will be held for a period of **SIX DAYS**. This programme is compulsory for all the students. Students who fail to participate in this Programme will lose the opportunity to attend the practical examination. Marks for the practical examination will be awarded to the students on the basis of their performance in the programme by the Co-ordinator

**The students may please note that the Training Programme for III Year will be conducted only once in a year. So you are requested to attend the programme without fail.**

Students have to mention the **details of Third Year B.A. (JMC) Practical Paper - (UJMCTP2) in the University examination application form of the year.** Old students must submit filled in Exam Application form with necessary fee and documents addressing to the Additional Controller of Examinations, D.D.E., for getting the Marks Statement.

The students who are coming to attend the training Programme should pay the Programme fee Rs.2000/- on online in favour of the Director, DDE through SBI-I collect method and submit the receipt to the Co-ordinator on the first day of the Programme.

Students who have paid the **tuition fees alone eligible to attend the programme** and they should bring the evidence of payment and also Admission Card and Identity Card for verification while attending the Practical Training Programme without fail. Programme schedule will be issued to the students at the venue.

Students are requested to attend the training programme without fail.

With best wishes

**Dr.P. RAJENDRAN**  
Academic Co-ordinator  
Dept. of Journalism & Mass Communication  
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## **Important Instructions to the Students**

Students are expected to adhere to the following guidelines:

7. Attendance is compulsory throughout the programme. The defaulters have to appear in the next programme. Attendance will be taken in the forenoon and afternoon on all the **seven days** of the programme. **If any one is found absent / nuisance he / she will not be permitted to write the Practical Test and will be marked 'absent' in the practical examination. On the last day of the programme, Attendance Certificate will be used for attending the programme.**
8. The programme will be held from 10.00 a.m. to 5.00 p.m. with lunch break between 1.00 p.m. to 2.00 p.m. The morning and evening sessions will be devoted to lectures followed by practical training, given by experienced media professionals.
9. Bring any still camera and video camera with all accessories for taking photos and shooting video film during the training programme.
10. Study visits will be arranged to various media organisations during the programme, depending upon permission by the Institute / Organisation.
11. Based on the Syllabus of Photography and Audio Visual Production and the special lectures given during the training programme, a three hour practical test (UJMC14) will be conducted on the last day of the programme. **Out station students are requested to arrange their departure after 6.00 p.m. on the last day.**
12. **Students should avoid to use the cell phones and unnecessary gossips during the class hours and also they should maintain discipline in the classroom.**

### **Regarding Accommodation**

**The Students attending the training programme should make their own arrangements for boarding and lodging during the period of the training programme.** However, accommodation may be possible on conditions of availability of rooms and permissions of authorities at University Faculty Guest House.

## Performance and Evaluation

The course content of the Training Programme includes assignments and a written test. The overall performance of the students will be evaluated on the basis of these criteria.

The students are expected to submit the following assignments in **Computer types** form on the **Third Day** of the training programme without fail.

3. A nicely prepared photo album consisting of minimum 5 news valued photos (Maxi size) with caption and describing the news features in about 10 lines. **The Photos must be taken only during the training programme.**
4. Making a documentary film at the time of the practical training programme which would be evaluated by a group of media experts.

Allotment of marks for the practical examination as follows :

	<b>Max. Marks</b>
1 Photo Album (5 photos)	10
2. Making a documentary film during the Training Programme and for the overall performance of the students - Viva-Voce	20
3. Practical Test (3 Hours)	70
<b>Total Marks</b>	<hr/> <b>100</b> <hr/>

**The Minimum marks for Passing is 50.**