



MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)
Palkalai Nagar, Madurai – 625 021
Tamil Nadu India



53rd ANNUAL CONVOCATION – 2019

R 50 /Ex./Convocation 2019

The Registrar Madurai Kamaraj University informs that the candidates those WHO **HAVE PASSED IN NOVEMBER 2018/APRIL 2019 EXAMINATIONS** (Including Supplementary Examinations of July 2019) of **Affiliated Colleges may apply** for the **53rd ANNUAL CONVOCATION - 2019**. The application may be downloaded in the university website;

www.mkuniversity.ac.in & www.mkudde.org

The filled-in applications for the following may be sent to the University to get their Degree Certificates at the ensuing Annual Convocation 2019.

- D.Sc./D.Litt./ Ph.D degree
- Madurai Kamaraj University Departments candidates those who have passed in the examinations of November 2018/April 2019.
- DDE candidates those who have passed U.G./P.G./M.Phil./Cert./Dip./P.G.Dip.courses in November 2018/April 2019.

NOTE: Candidates who have undergone the U.G./P.G./M.Phil./Cert./Dip./P.G.Dip. Courses in Regular/Evening colleges and submitted their Annual Convocation fees through their colleges in the examinations of **April 2013 / 2014 /2015/ 2016/ 2017/April 2018** **NEED NOT APPLY AGAIN.**

ANNUAL CONVOCATION- 2019		
	Fees Details	
	IN PERSON	IN ABSENTIA (by post)
D.Sc./D.Litt., / Ph.D.,	Rs.2,400	Rs.2,400
M.Phil.	-----	Rs.1,200
U.G./P.G./Others	-----	Rs.720
LAST DATE WITHOUT PENALTY : 18.09.2019		
LAST DATE WITH PENALTY OF Rs.250/- : 25.09.2019		

The convocation fee may be paid into the credit of SBI “online payment” in any of the branches of State Bank of India nearer to your place. The filled-in application **should** be sent to:

**THE REGISTRAR,
MADURAI KAMARAJ UNIVERSITY,
PALKALAI NAGAR
MADURAI – 625 021.**

The date of Annual Convocation 2019 will be notified shortly in the leading dailies.

Candidates who have qualified themselves for an Additional Degree/Oriental Title **NEED NOT APPLY NOW**. They should apply separately under Special Convocation forms only.

Request for issue of printed application for the Annual Convocation - 2018 will not be entertained.

PALKALAINAGAR
MADURAI - 625 021.
Date : 03.09.2019

Prof. Dr. R. Sudha
Registrar(i/c.)



MADURAI KAMARAJ UNIVERSITY

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APPLICATION FOR ADMISSION TO ANNUAL CONVOCATION - 2019 IN PERSON / IN ABSENTIA (BY POST)

- ❖ This form is applicable only to
 - (i) D.Sc. / D.Litt. / Ph.D. candidates and (ii) Candidates of regular Departments of MKU and DDE who have passed the following Exams in **November 2018/April 2019 only**.
M.Phil. / P.G. / U.G. / Cert. / Dip. / P.G. Dip.
- ❖ D.Sc./D.Litt./Ph.D. degree holders and Prize Winners/Medalists **alone are eligible to apply " In Person"**.
All other candidates have to apply **"In Absentia"**.

NOTE: Candidates who have passed prior to **November- 2018 / April-2019 examinations** have to **apply for Special Convocation only** and for which a separate form may be downloaded.

TO BE CAREFULLY FILLED-IN BY THE CANDIDATE

Note: Candidates are directed to go through the instructions carefully before filling the application form. Defective application will be rejected.

FOR OFFICE USE ONLY					
READ BY:			EXAMINED BY:		
To be filled by the candidate					
1. Name of the Bank				2. SBI Reference No.	
3. Date				4. Amount Paid Rs.	
1.	Name of the Candidate as entered in the University records with initials				
	IN ENGLISH (CAPITAL)				
	IN TAMIL				
2.	Father's Name (Mention in Tamil)				
3.	Name of the degree applied for	Subject	Month & Year of passing	Register Number	Exam Centre Number
4.	Address for Communication with mobile number				

5.	Mobile Number	
6.	Telephone Number	
7.	Email id	

Xerox copies of the **Final statement of marks, Provisional Certificate and Course Completion Certificate (DDE)** SHOULD BE ENCLOSED. In addition to that, **P.G.** students and **M.Phil.** Degree students should also enclose the Xerox copy of **U.G. Degree Certificate / P.G. Degree Certificate.**

NOTE: APPLICATIONS WITHOUT THE ABOVE MENTIONED XEROX COPIES WILL NOT BE ENTERTAINED

8.	Name of the College in which studied last and year of study				
9.	If studied through DDE(Correspondence course) mention the Enrolment No. and Year of admission				
10.	Has the candidate passed any major subject other than the subject now applied? If so, furnish the details				
	Name of the degree applied for	Subject	Month & Year of passing	Register Number	Exam Centre Number
(i)					
(ii)					

Place:

Date:

Signature of the Candidate

FORWARDED BY

Place

Date:

Signature of the Principal /
Head of the University Department

Office seal

Address to which the Degree certificate to be sent			
Degree	Register Number	Degree	Register Number
Name Address		Name Address	
Pin code: Mobile :		Pin code: Mobile :	

MADURAI KAMARAJ UNIVERSITY

ANNUAL CONVOCATION-2019

INSTRUCTIONS TO THE CANDIDATES

1	The convocation fee may be paid into the credit of SBI “Online payment” of “ THE REGISTRAR, MADURAI KAMARAJ UNIVERSITY, MADURAI ” in any of the branches of State Bank of India nearer to your place.	
2	FEES TO BE PAID FOR OBTAINING THE DEGREE CERTIFICATE	
	DETAILS OF COURSE	AMOUNT TO BE PAID
	Ph.D./D.Litt./D.Sc. (In Person)	Rs.2,400
	Ph.D./D.Litt./D.Sc. (In Absentia)	Rs.2,400
	M.Phil. – Candidates of both Regular Departments of MKU & DDE	Rs.1,200
	U.G./P.G./Cert./Dip./P.G.Dip. – Candidates of Regular Departments of MKU and DDE	Rs.720
	Last date for submitting the Convocation form without penalty is 18.09.2019 and with penalty of Rs.250/- is 25.09.2019	
3	Only the following candidates should send their applications forms directly to the Registrar, Madurai Kamaraj University, Madurai – 625 021. Candidates of (i) D.Sc./D.Litt./Ph.D. degree (ii) MKU regular Departments and (iii) Directorate of Distance Education students.	
4	Candidates who apply for the following courses should enclose the Xerox copy of the degree certificate mentioned against (wherever they have studied).	
	Name of the course for which applied now	Xerox copy of degree certificate issued by <u>MKU or other Universities</u> must be enclosed
	UG Courses	
	PG Courses	U.G.degree
	M.Phil., Education	M.Ed., degree
	M.Phil.	P.G. degree
	B.Ed.,	U.G.degree
	M.B.A.,	U.G.degree
	MHM/MBM/MFC/B.Lib.Sc./MMS/ M.S.(IT)/MS(IT&M)/PG Dip.	U.G. degree
	M.Lib.Sc.	B.Lib.Sc.
	M.C.A. / M.C.A. Lateral	B.C.A/B.Sc.(C.S) / U.G. deg. with PGDCA
	Note: Candidates who have not obtained their basic degree certificates are not eligible to apply for the P.G. Degree certificates. The Xerox copy of the Consolidated Mark Statement Should be enclosed for obtaining for all Degree Certificates.	

5	Candidates of DDE who have passed should enclose the Xerox copies of the Statement of Marks, Provisional certificate, and Course Completion Certificate along with their applications without fail.
6	Candidates should not apply for two degrees at a time
7	a. Only D.Sc./D.Litt./ Ph.D. candidates and Prize Winners / Medalists are permitted to apply "In Person"
	b. All other qualified candidates (except those mentioned in 7 (a) should apply for the Degree Certificate only "In Absentia"
	c. D.Sc./D.Litt./Ph.D. candidates should enclose the xerox copies of the following: <ul style="list-style-type: none"> i. M.Phil.& P.G. degree certificate ii. Award Communication letter received from the Research section iii. Thesis title copy (First page of the Thesis with title of the topic) iv. Acceptance letter to receive the degree "In Person"
8	Candidates are therefore asked to send the applications by Regd. Post with acknowledgement due. Change of address will not be entertained.
9	Applications which are not properly filled-in and which are received after the due date will not be accepted. The fees paid will not be refunded. Likewise, applications without the relevant xerox copies of supporting documents will not be accepted.
10	The Request for the issue of the application form for Annual Convocation - 2018 from the candidates will not be complied with.

XEROX COPIES OF <u>THE FOLLOWING TO BE ENCLOSED</u> ALONG WITH FILLED-IN APPLICATIONS IN ADDITION TO THE ONLINE PAYMENT RECEIPT	
U.G.	Consolidated Final Mark statement
	Transfer Certificate / Course Completion Certificate
	Provisional Certificate
P.G.	Consolidated Final Mark statement
	Transfer Certificate / Course Completion Certificate
	Provisional Certificate
	Previous U.G. Degree Certificate (Refer Column No. 4 of the instruction to the candidate)
M. Phil.,	Consolidated Final Mark statement
	Transfer Certificate / Course Completion Certificate
	Provisional Certificate
	P.G. Degree Certificate (Refer Column No. 4 of the instruction to the candidate)