Dear Participants,

Welcome to the Contact Seminar and Practical Training Programme for the Academic Year - 2013.

The Contact Seminar classes and Practical Training Programme for B.C.A. have been arranged for the benefit of the participants and it is felt necessary that every participant should utilise this excellent opportunity of interacting with the eminent faculty members from various Colleges as well as Universities. You should certainly appreciate that your performance in the University examinations would improve remarkably by attending the Contact Seminar classes regularly. You are advised to attend all the rounds since each round has been designed to cover different portions of your syllabus.

B.C.A. Seminar classes for the Calendar Year -2013 for all centres within Tamilnadu

<table>
<thead>
<tr>
<th>B.C.A. I Year</th>
<th>II Year</th>
<th>III Year</th>
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</thead>
<tbody>
<tr>
<td>(13C-422 Series)</td>
<td>(12C-422 Series, 13L-423 Series)</td>
<td>(11C-422 Series, 12M-423 Series, 13T-427 Series)</td>
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(8 Rounds)

Time : 9.00 A.M. To 1.00 P.M. 2.00 To 5.00 P.M.
Tea Break : 11.00 A.M. - 11.15 A.M
Lunch Break : 1.15 P.M. - 2.00 P.M.

Dates:
22.09.2013  06.10.2013  27.10.2013  17.11.2013

Note : Regarding Practical Examinations, a separate communication will be sent by the Study centres concerned in due course.

SEMINAR & PRACTICAL TRAINING CENTRES:
* Seminar Classes will be conducted.  # Practical Training will be conducted.

* MADURAI : Madurai Kamaraj University College, Alagarkoil Road, (Near Out Post), Madurai – 2.
Phone : 0452-2530860

# MADURAI : Madurai Kamaraj University College, Alagarkoil Road, (Near Out Post), Madurai – 2.
(1 & II Year) Phone : 0452-2530860

# MADURAI : Mannar Thirumalai Naicker College, Pasumalai, Madurai – 625 004.
(III Year) Phone : 0452- 2370940, 2371751.

Chennai 1 : Periyar Computer Research Academy, Periyar Thidal, 50, EVK Sampath Salai, Vepery, Chennai – 600 007. Phone : 044-26618561, 26618162

Chennai 2 : K.B. Educational Trust, 5, Tirumalai Pillai Road, T. Nagar, Chennai - 600017.
Phone : 044-28340595

Chennai 3 : Amity Career Institute, 11/6, Bakthavatsalam Street, P.M. Apartments, West Tambaram, Chennai – 600 045. Phone : 044-65731163


Nagercoil : Yogi Kanya Educational Trust, 10/23B, West Car St., Nagercoil. Ph: 04652-242044


Rajapalayam : Venus Net Computer Education, 277, P.A.C.R. Bhavanam Railway Feeder Road, Rajapalayam. Phone : 04563 – 230175


Srivilliputhur: Sun Computer Education, 24, Tower Street, Srivilliputhur. Ph: 04563-262834

Theni: Academic Centre, No.1, NAPR Complex, Madurai Road Theni – 625 531 Ph : 04546-260539

Tirunelveli: Periyar Computer Research Academy, Plot No. 4, Tilak Nagar, Opp.to Seethapathi Lodge, Madurai Road, Tirunelveli Junction - 627001. Ph : 0462-2323264

Note: Students of Villupuram centres are requested to attend the Contact Seminars Classes and Practical Training Programmes at nearby centres.

The following points are to be noted by the students:

1. The students should attend the Contact Seminar Classes and Practical Classes only in the allotted centres. The attendance for the Contact Seminar Classes and Practical Classes are compulsory.

2. Regarding practical training, the centre concerned will inform the details of the same to the students after getting approval from the University.

3. Only the students who have paid the tuition fees will be permitted to participate in the classes. Hence the students who have not paid the fees so far requested to pay the fees immediately and to attend the classes. The students should produce the evidence for the payment of fees to the Centres concerned.

4. The centres are requested to collect the evidence and to permit the students to attend the class. Change of centre is considered only in the beginning of the year (I/II/III) and not in the middle. For change of Centre, the students should obtain the permission of the Director, D.D.E. on payment of Rs. 750/- with a requisition letter for the same. Only on getting the permission letter, the change of centre is allowed.

5. The Director, D.D.E. will re-allot the students to the nearby centre, in case of insufficient number of candidates in a centre.

6. Students have to bring their Admission Card or I.D. Card to all the rounds of classes without fail.

7. The Students have to attend the classes both Morning and Evening sessions. Attendance will be taken on both sessions. If the strength of the students in a class is less than FIVE both in morning and Evening sessions, that particular class will be suspended for the subsequent rounds.

8. Students should bring compulsorily the study materials issued by the DDE when they attend the Classes.

9. Students should Switch off their mobiles while they are in classes.

10. Students may prepare a written representation to the Director / Co-Ordinator (Seminar) / Head of the Department about the problems relating to class teaching, non-coverage of the prescribed syllabus and such other hardships they face in the classes.

DIRECTOR