



**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)  
**DIRECTORATE OF DISTANCE EDUCATION**



**MBA - CONTACT SEMINAR PROGRAMME 2018**

- I Semester – Academic Year Batch (19A) – 5 Rounds – MKU own Centre students only
- II Semester – Calendar Year Batch (18C) – 5 Rounds – MKU own Centre students only
- III Semester - Academic Year Batch (18A) – 5 Rounds– MKU own Centre students only
- IV Semester – Calendar Year Batch (17C) – 5 Rounds- MKU own Centre students only

**Time: 9.45 A.M. to 5.00P.M : Tea Breaks: 11.15 -11.30 A.M & 3.15 - 3.30 P.M : Lunch Break: 1.00. – 1.45 P.M.**

Dear Participants,

The Contact Seminar classes for MBA have been arranged for the benefit of the participants and it is felt necessary that every MBA participant should utilise this excellent opportunity of interacting with the eminent faculty members from various Industries as well as reputed Academic Institutions. You should certainly appreciate that your performance in the University examinations would improve remarkably by attending the Contact Seminar programme regularly. You are advised to attend **all the rounds** since each round has been designed to cover different portions of your syllabus.

MADURAI		
<b>Venue: Madurai Kamaraj University College Alagar Koil Road, Madurai -21.</b>		
<b>Phone No. 0452 –2530860</b>		
<b>Date: : 1) 15.12.2018</b>	<b>3) 29.12.2018</b>	<b>5) 12.01.2019</b>
<b>16.12.2018</b>	<b>30.12.2018</b>	<b>13.01.2019</b>
<b>2) 22.12.2018</b>	<b>4) 05.01.2019</b>	
<b>23.12.2018</b>	<b>06.01.2019</b>	

**IMPORTANT INSTRUCTIONS**

1. . The students have already been instructed through the admission card that they should pay the tuition fee for the year 2018 on or before the due date. If under any circumstances, they are not able to pay the fees before the due date, they should pay the above fees along with a late fee of Rs.100/- through a Demand Draft drawn in favour of “**The Director, D.D.E., Madurai Kamaraj University**” payable at Madurai from any Nationalized Bank. The name of the student, enrolment number and the name of the course must be clearly mentioned on the backside of the Demand Draft also the tuition fee amount may be directly remitted by State Bank of India, online through DDE E-portal.
2. Lessons will be issued only on the payment of the Tuition Fees. Students will be permitted for the examination only on the remittance of Tuition Fees.
3. Students on-line receipt who are admitted through MKU DDE- may receive their study materials from the MKU DDE office at Palkalainagar on submitting the Chalan / Draft along with the form in triplicate duly filled in and those who want the study material by post can mail only with their Demand Draft with a covering letter to The Director, DDE, Madurai Kamaraj University, Palkalainagar, Madurai - 625 021.
4. Students have to bring their admission card or Identity card to all the rounds of classes without fail.
5. Students should look the Notice Board placed in the Seminar venue for room arrangements of the programme on both days.
6. The students should attend the classes both Morning and Evening sessions. Attendance will be taken on both sessions. If the strength of the students in a class is NIL both in Morning and Evening sessions, that particular class will be suspended for the subsequent rounds.
7. Students may make a written representation to the Director / DDE Faculties about the problems relating to class teaching, non-coverage of the prescribed syllabus and such other hardships they face in the classes.

**Note: Regarding Elective Subjects of IV Semester MBA, Classes will be conducted depending upon the strength of students.**

**DIRECTOR**