



MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence)

DIRECTORATE OF DISTANCE EDUCATION

DEPT. OF TOURISM & HOTEL MANAGEMENT

PALKALAI NAGAR, MADURAI – 625 021, TAMILNADU

Ph : 0452-249185 / 2458471, Extn.553, Mobile : 9486948494



Dr. S. RAJESHKANNAN

Dept. In-Charge

Date:

To

The Co-ordinator / Programme Officer,
Training Centre / Study Centre,

Dear Students,

Sub : Industrial Training Report and Viva-Voce for 2nd Year M.Sc (HM&CS)
16C + 17A Batch – Intimation - Regarding.

It is informed that the students of Second year M.Sc (HM&CS) of 16C + 17A Batch have to undergo an industrial training program in various departments (such as Front office, Housekeeping, Food Production and Food & Beverage Service) in a reputed hotel for a period of 2 months. During this training you can undergo either in all the four departments or in one particular department for a period of 2 months. You have to submit an industrial training report highlighting the operational aspects of various departments (or one particular department) consisting of 50 pages. Also you have to submit a certificate from the Hotel authorities for the period of your industrial training. The industrial training report must be submitted in duplicate to the *Head In charge, Department of Tourism and Hotel Management, DDE, Madurai Kamaraj University, Palkalai Nagar, Madurai - 625021.*

Regarding this, there will be a *Pre-Industrial Training Guidelines Camp*, and an *Appraisal Meeting* at your centre well before the commencement of your actual industrial training program. This arrangement is made to facilitate you to undertake the kind of training you require as well as to prepare the industrial training report. Also you will have the advantage of an exposure for this program by the subject experts from the university. The dates of this schedule will be informed through your academic / centre coordinator. Further, the details about the submission of the report, and the subsequent viva will be intimated during the meeting. Please note that you may have to submit the report by the end of the 3rd Month of your training program.

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INDUSTRIAL TRAINING - PROJECT REPORT PROFORMA FOR M.Sc., (HMCS)

Name of Student: _____ Enrolment No: _____

Address: _____

Pin Code: _____ State: _____

Details of Hotel & Address:

Phone :

Name of the Hotel:

Mobile :

Address _____

Mail Id :

Website:

Mention the Dept where Training is proposed

Approval by the Hotel Authority

Signature of Student

Sign / Seal

GUIDENLINES FOR PROJECT SUBMISSION

Prior intimation to Dept. is Compulsory

Topic Approval is Essential

Two copies of Report must be submitted

Spiral Binding is sufficient

Project Layout must be as under

Introduction Chapter

Core theme in 5 equal chapters

Findings and Conclusion

Minimum 50 Pages Essential

Dispatch the industrial project report copies to

The Dept. In-charge, Dept. of Tourism and Hotel Management, DDE, MKUniversity, Madurai – 625021.