



MADURAI KAMARAJ UNIVERSITY
(University with Potential for Excellence)
DIRECTORATE OF DISTANCE EDUCATION

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NOTIFICATION FOR NEW ADMISSION CENTRES

Applications along with a detailed proposal are invited by the Directorate of Distance Education, Madurai Kamaraj University for starting **new Admission Centres** in various parts of Tamil Nadu.

The Requirements are:

1. Sufficient Office space with the following:
 - a. Computers - 2
 - b. Printers - 1
 - c. Scanners - 1
 - d. Net connection
 - e. Landline Phone
2. Office Staff
 - a. Programme Coordinator - 1
 - b. Course counselor - 1
 - c. Office Assistant - 1
3. Should have Own / Leased / Rented Building with the copy of Agreement with at least 2 class rooms with adequate furniture
4. Drinking Water, separate toilet facilities for Boys and Girls should be available in the building.

The Application should be sent to “**The Director, Directorate of Distance Education, Madurai Kamaraj University, Madurai-625 021**” on or before **17.07.2017**, along with a **SBI i-Collect Chalan for Rs.10,000/-** in favour of “**The Director, Directorate of Distance Education, Madurai Kamaraj University.**”

Madurai
Date : 02.07.2017

Dr.V.Kalaiselvan
Director i/c

for further details contact:09865732822

Madurai Kamaraj University
Directorate of Distance Education

Application to start a new DDE – Academic Centre in Tamilnadu

1.	Name of the Trust	
2.	Centre address	
3.	Phone Mobile Landline	
4.	e-mail / Fax	
5.	Infrastructure	
	1. Computers (2)	Yes / No
	2. Printers	Yes / No
	3. Scanners	Yes / No
	4. Net Connection	Yes / No
6.	No. of Office staff	
7.	Type of Building	Own / Lease / Rented
	Copy of agreement attached	Yes / No
8.	Separate Toilet facilities	Yes / No
9.	Fee payment details (SBI-i-Collect) (Fee amount Refundable)	DU No. : Amount : Date of Payment :
10.	Other NoCs / approvals details	

Place :
Date :

Signature with Seal