

**LABOUR LEGISLATION AND ADMINISTRATION**

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Time : Three hours

Maximum : 100 marks

Answer any FIVE questions.

All questions carry equal marks.

1. Explain the provisions of safety measures provided under factories Act, 1948.
2. Discuss the objects of Motor Transport workers Act, 1991. Explain how is it working.
3. Narrate the benefits available under maternity Benefit Act.
4. State and explain the major provisions of Equal Remuneration Act, 1976.
5. What are the machinery for settlement of industrial disputes? Explain.
6. Explain the terms 'Partial disablement' and 'Total disablement'. Explain how compensation is distributed.

7. Analyse the impact of labour legislations on organised functioning.
8. Describe the role of agencies for administration of labour law in India.
9. Assess the role of labour welfare officer in labour administration.
10. Discuss the functions of I.L.O. and its relevance in Indian labour law and administration.

Paper VIII — MANPOWER PLANNING,  
RECRUITMENT AND SELECTION

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Time : Three hours

Maximum : 100 marks

Answer any FIVE questions.

All questions carry equal marks.

1. "Human Resource Planning in India is waste". Do you agree? Discuss.
2. Briefly explain the process of job analysis.
3. Differentiate between job description and job specification.
4. What are the various methods of recruitment?
5. List out the steps involved in selection procedure.
6. What do you mean by testing? State its objectives and purposes.
7. Mention the various types of interview. Describe.
8. Define job evaluation. How will you measure the job evaluation?

9. Explain the contents and limitations of job description?
  10. Write short notes on
    - (a) Job analysis
    - (b) Work rules
    - (c) Preliminary interviews
    - (d) Job evaluation principles
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**TRAINING AND DEVELOPMENT**

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Time : Three hours

Maximum : 100 marks

Answer any FIVE questions. All questions carry equal marks.

(5 × 20 = 100)

1. Describe the salient features of training process.
2. Narrate the key attributes of learning process in training.
3. Explain the various personal factors influencing the training process.
4. How would you examine the training needs.
5. What are the key tasks involved in empowering the training group.
6. Discuss the objectives, features and limitations of case study method.
7. Narrate various types of role play training method.

8. Explain the objectives goals and limitations of Laboratory training.
  9. Bring out the objectives of Management development programmes.
  10. Elucidate various methods used to evaluate management development programmes.
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